

Attachment

FY2025 Shinjuku City Municipal Kindergartens Application Guidelines Acceptance of Electronic Applications

During the general application period, you can submit your admission application electronically to Shinjuku City municipal kindergartens for FY2025 using your My Number card.

1. Electronic Application Period

From 8:30 a.m. on Tuesday, November 5, 2024, **until 4:00 p.m.** on Thursday, November 7, 2024

Note: You can submit your application at any time within the above period.

2. Application Procedure

Please scan the QR code at right to access the Shinjuku City website and select the following:

“Electronic Application Service”

“List of Procedures Available for Electronic Application”

“Procedures for Birth, Children, and Education”



“Shinjuku City Municipal Kindergarten Admission Application”

Note: Electronic applications require official personal authentication using the My Number card of a parent/guardian.

Interview and Health Checkup Schedule

3. About the Application

(1) Filling in the Application Form

The parent/guardian’s information will be automatically filled in using the data from the My Number card. Information about the child must be entered manually.

Please be sure to check the parent/guardian confirmation section before submitting your application.

Note: After completing your application, please download and securely store a copy of your application form.

(2) Application Number

The number on your electronic application will also be your reception number for both the lottery and interview.

When attending the lottery or interview, please bring a printed copy of the information you entered or be prepared to show it on your smartphone. Do not forget to have this on the day.

Kindergarten Name	Date	Time
Tsukudo Kindergarten	November 27 (Wed.)	1:15 p.m.
Ichigaya Kindergarten	November 19 (Tue.)	1:00 p.m.
Waseda Kindergarten	November 21 (Thu.)	1:00 p.m.
Tsurumaki Kindergarten	November 22 (Fri.)	1:15 p.m.
Ushigome Nakano Kindergarten	November 28 (Thu.)	12:50 p.m.
Yochomachi Kindergarten	November 22 (Fri.)	1:15 p.m.
Yotsuya Dairoku Kindergarten	November 25 (Mon.)	1:00 p.m.
Hanazono Kindergarten	November 22 (Fri.)	12:50 p.m.
Okubo Kindergarten	November 20 (Wed.)	12:50 p.m.
Totsuka Daini Kindergarten	November 19 (Tue.)	1:40 p.m.
Ochiai Daisan Kindergarten	November 28 (Thu.)	1:15 p.m.
Ochiai Daiyon Kindergarten	November 28 (Thu.)	1:15 p.m.
Yodobashi Daiyon Kindergarten	November 21 (Thu.)	1:15 p.m.
Nishi-Toyama Kindergarten	November 21 (Thu.)	12:50 p.m.

(3) Kindergarten Admission Application Acceptance Receipt

Please refer to the Interview and Health Checkup Schedule above for the date and time of the interview and health checkup described in section 2 of the kindergarten admission application receipt.

Note: Please be aware that you can only apply to one kindergarten or *kodomoen*. If you submit duplicate applications to the Kindergarten and School Management Division, or through the electronic application system—including applications for different municipal kindergartens or *kodomoen* with kindergarten functions—they will all be considered invalid and rejected.